

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE

Monday, April 27, 2015

5:00 P.M.

Central Office Board Room

A-G-E-N-D-A

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Office Supply Catalog Contract - **(Proposed Recommendation)** - Carolyn Champagne, Purchasing Agent

The Committee recommends that the Board accept the lowest received bid for an Office Supply Catalog Contract, submitted by Stire Office World, 1060 West Tunnel Boulevard, Houma, LA 70360, for a twelve-month (12) period, from July 1, 2015, until June 30, 2016, with the option to renew for one (1) additional year under the same terms and conditions, upon mutual agreement between the Terrebonne Parish School Board and Stire Office World; and further, authorize the Board President to sign all necessary documents pertaining thereto.

3. Matter bearing upon bid results for Materials and Supplies for Teaching - **(Proposed Recommendation)** - Carolyn Champagne, Purchasing Agent

The Committee recommends that the Board accept the lowest

bids received meeting all specifications on Materials and Supplies for Teaching from the following vendors:

AFP Industries	\$ 7,338.37
Batteries Plus	\$ 2,302.32
Bye-Mo'r, Inc.	\$ 3,035.66
Contract Paper Group, Inc.	\$ 13,251.59
DGS Educational Products	\$ 437.85
Discount School Supply	\$ 408.23
Economical Janitorial & Paper Supply	\$ 4,682.72
Pyramid School Products	\$ 17,432.76
S & S Worldwide	\$ 462.20
School Specialty, Inc.	\$ 2,453.14
Standard Stationery Supply, Co.	\$ 25,618.90
Teacher's Pet	\$ 6,466.40
The Tree House, Inc.	\$ 78,202.77
Tristar Marketing	\$ 527.44
Unisource	\$ 228,148.58

4. Matter bearing upon 403b and 457 Retirement Plan Request for Proposals (RFP) - **(Proposed Recommendation)** - Jack Moore, Risk Manager

The Committee recommends that the Board accept the proposals from Horace Mann, VALIC, Lincoln Investment, Security Benefit, and Voya Financial for 403b and 457 Voluntary Supplemental Retirement Plans, effective July 1, 2015, and continue to recognize Mr. Jim Westbrook with Edward Jones as an Approved Provider, with respects to 403b Retirement Plans offered through Hartford Life and Annuity.

5. Matter bearing upon adopting the resolution for the 2015 Millages - **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board adopt the attached resolution adopting the millage rate(s) for the Regular School Tax (Constitutional) and the Special School Tax

(Maintenance) of the entire school system, all effective for 2015.

6. Matter bearing upon Foreign Trade Zone Letter of No Opposition - **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board approve the attached Letter of No Opposition in reference to a Foreign Trade Zone approved by the Terrebonne Parish Consolidated Government to be operated by the Houma-Terrebonne Airport Commission, subject to Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto.

7. Matter bearing upon adopting the Resolution on Inventory and Offshore Vessel Taxes - **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board adopt the attached resolution opposing the proposal to repeal the Inventory and Offshore Vessel Taxes collected by local governments.

8. Matter bearing upon a one-time salary supplement for Fiscal Year 2014-2015 - **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board approve a one-time salary supplement for Fiscal Year 2014-2015 for full-time employees in the amount of \$500 for instructional/professional employees, \$250 for non-instructional/support employees, and \$125 for part-time employees; said supplement to be prorated for employees hired after the beginning of their work calendar for contract year 2014-2015, monies to be derived from the salary and benefits portion of the One Cent Sales Tax Fund,

payable in May 2015, and that the proposed salary supplement be applicable to personnel who are employed as of May 6, 2015.

9. Matter bearing upon Sales Tax collections update - **(Information)** - Rebecca Breaux, Chief Financial Officer
10. Adjournment

COMMITTEE MEMBERS

Debi Benoit, Chairwoman
Roosevelt Thomas, Vice-Chairman
Donald Duplantis

Rebecca Breaux
Chief Financial Officer

RB/mh

c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. C. Berwick Duval, II, Legal Counsel
Dr. Lottie Beebe, BESE, District 3
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey; Veazey & Associates
Merlin Lirette, AIA, CEFP, The Merlin Group, LTD
The Courier, The Times, Charter Communications, KFOL/KJUN-HTV; Radio Stations, KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association
Insurance Agents of Record